Occupational Safety and Health Administration Compliance

The Superintendent shall ensure that the School complies with all applicable requirements of the Occupational Safety and Health Act (OSHA) in order to reduce dangers to health and safety be creating and maintaining improved working conditions free from recognized hazards that may cause serious physical injury.

Accordingly, the School shall:

1. Maintain a log of all occupational injuries and illnesses and report such occurrences as required by the OSHA;
2. Post notice of employee protections under the OSHA in the workplace;
3. Post citations issued by the Occupational Safety and Health Administration, if any, at or near the place of the alleged violation and correct workplace hazards in the time allowed; and
4. Furnish all employees a place of employment free from recognized hazards.

Reporting Employee Injuries

Any employee suffering an injury or illness that is work-related – no matter how minor – is responsible for immediately reporting that illness or injury to his or her supervisor. Supervisors must report the injury or illness to the appropriate agency.

Once an injury or illness has been reported, an injury report must be completed within 48 hours.

Reporting Serious Injuries

Within eight hours after the death of any employee from a work-related incident or the in-patient hospitalization of three or more employees as a result of a work-related accident, the School will orally report the fatality/multiple hospitalization by telephone or in person to the Area Office of the Occupational Safety and Health Administration that is nearest to the site of the incident.

Reporting Procedures

The School will utilize the required Occupational Safety and Health Administration forms to document and log each recordable injury or illness. This information will be kept current, maintained accurately, and retained for a period of five years.

Personal Protective Equipment

Each campus shall provide personal protective equipment for all employees so they are able to work safely with chemicals.

Safety Training
The Superintendent or designee shall provide training to employees on hazards and related matters as required by the OSHA.

General Safety
All employees are expected to work in a safe and prudent manner abiding by all safety related School policies and procedures

Lighted candles or open flames are not permitted for any purpose in the School, except when related to an approved lesson plan. Polytechnics in School buildings or on School grounds is strictly prohibited.

Asbestos Management Plan
The School shall utilize the services of an accredited management planner to develop an asbestos management plan for each campus. A copy of the management plan shall be kept in the Central Office and be made available for inspection during normal business hours.

Pest Control Treatment
Employees are prohibited from applying any pesticide or herbicide without appropriate training and prior approval of the integrated pest management (IPM) coordinator. Any application of pesticide or herbicide must be done in a manner prescribed by law and the School's integrated pest management program.

Notices of planned pest control treatment will be posted in School facilities 48 hours before the treatment begins. Individual employees may request in writing to be notified of pesticide applications. An employee who requests individualized notice will be notified by telephone, written or electric means.

Employees should immediately report any evidence of pest activity to School administrators or the Director of Ancillary Services.

Clean Air Act
In compliance with the Clean Air Act, the School shall use only licensed technicians to service and replace air conditioning and refrigeration equipment.

Hazard Communication Act
To the extent that the requirements of the OSHA do not apply to the School, the School shall comply with the Texas Hazard Communication Act, Health and Safety Code Chapter 502.