

**ST. MARY'S ACADEMY CHARTER SCHOOL  
REGULAR BOARD MEETING MINUTES  
SEPTEMBER 28, 2017**

- I. Mr. Elden Price called the meeting to order at 12:32 p.m.
- II. The presence of Elden Price, Board President, Connie Hatfield, Andy Westmoreland, Rev. Richard Gonzales and Sandy Ford established a quorum. Staff members present: Stan Simonson, Ruth Cude, Jeanene Jones, Susan Chincarini, Synthia Segura, Janet Martin, Patty Johnson, Malinda Cowen and Cassandra Bartlett.
- III. Mr. Price entertained a motion to approve the Agenda with the understanding that several items would be taken out of order.

**Connie Hatfield made the motion; second by Andy Westmoreland. There was no opposition and the motion carried.**

- IV. There were no public comments.
- V. Mr. Price entertained a motion to approve the Minutes of July 27, 2017 and August 24, 2017.

**Connie Hatfield made the motion; second by Andy Westmoreland. There was no opposition and the motion carried.**

- VI. Information/Discussion Items were set aside to carry on with New Business/Action Items A. & E.
  - A. Mr. Price entertained a motion to appoint new Board member, Becky Causey.

**Connie Hatfield made the motion; second by Andy Westmoreland. There was no opposition and the motion carried.**

- B. Mr. Price entertained a motion to approve the Budget Adjustment #1 to the 2017-2018 Budget.

**Connie Hatfield made the motion; second by Sandy Ford. There was no opposition and the motion carried.**

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VII. Old Business/Action Item VII. C: Mr. Price entertained a motion to request proposals for an auditor for 2017-2018 as recommended by the Finance and Human Resources Committee.

**Rev. Richard Gonzales made the motion; second by Andy Westmoreland. There was no opposition and the motion carried.**

VIII. Information/Discussion Items VI. D, A, B

A. Susan Chincarini, CFO, presented the Financial Reports for the month of July, 2017.

B. Mr. Stan Simonson, Superintendent, presented the Superintendent's Report and discussed the School Law Buzz, truancy and ESC meetings. Mr. Simonson also reported on the impact of Hurricane Harvey on SMACS Operations and the recently changed morning student drop-off procedures for SMACS. Mr. Simonson also discussed a possible charter change regarding enrollment.

Mr. Price asked the administration to research what is best regarding charter change in accepting family enrollment or lottery enrollment.

C. Mr. Simonson presented the Principal's Report and discussed upcoming events, enrollment and scheduling changes.

D. There was no Facilities Report.

IX. Old Business/Action Items VII. A, B

A. Mr. Price entertained a motion to adopt records policy as recommended by the Policy Committee.

**Becky Causey made the motion; second by Rev. Richard Gonzales. There was no opposition and the motion carried.**

B. Mr. Price entertained a motion to table Item VII. B. regarding the 2017-2018 Organization Chart.

**Connie Hatfield made the motion; second by Sandy Ford. There was no opposition and the motion carried.**

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X. New Business/Action Items B, C, D

- A. Mr. Price entertained a motion regarding the student waiver for the two missed days due to Hurricane Harvey.

**Becky Causey made the motion; second by Connie Hatfield. There was no opposition and the motion passed.**

- B. Mr. Price entertained a motion to accept the proposed adjusted calendar.

**Sandy Ford made the motion; second by Connie Hatfield. There was no opposition and the motion carried.**

- C. Mr. Price entertained a motion regarding adoption of Disaster Pay Policy, PG 4.38.

**Becky Causey made the motion; second by Rev. Richard Gonzales. There was no opposition and the motion carried.**

- XI. There was a brief Calendar discussion. The upcoming scheduled Board meetings are November 9, 2017 at 12:30 p.m. and December 7, 2017 at 12:30 p.m. The Annual Board Meeting is scheduled for January 25, 2018 at 12:30 p.m.

- XII. There was no need for an Executive Session.

- XIII. Mr. Price entertained a motion for adjournment.

**Rev. Richard Gonzales made the motion; second by Andy Westmoreland. There was no opposition and the motion carried.**

The meeting was adjourned at 1:48 p.m.



President/Vice President/Board Secretary

11.9.2017

Date Approved



Cassandra Bartlett, Secretary for the Board of Trustees