

**ST. MARY'S ACADEMY CHARTER SCHOOL  
BOARD OF TRUSTEES REGULAR MEETING MINUTES  
MARCH 23, 2017**

- I. Elden Price called the meeting to order at 6:04 p.m.
- II. The presence of Elden Price, Board President, Connie Hatfield, Sandy Ford and Rev. Richard Gonzales established a quorum. Staff members present: Stan Simonson, Susan Chincarini, Jeanene Jones, Patty Johnson, Ruth Cude and Cassandra Bartlett.
- III. Mr. Price entertained a motion to approve the Agenda as presented.

**Connie Hatfield made the motion; second by Sandy Ford. There was no opposition and the motion carried.**

- IV. There were no members of the public present.
- V. Mr. Price entertained a motion to approve the Minutes of January 26, 2017.

**The approval of Minutes was tabled for revision and review. Mr. Price entertained a motion to table the minutes for revision and review. Connie Hatfield made the motion; second by Sandy Ford. There was no opposition and the motion carried.**

VI. Information/Discussion Items

Mr. Stan Simonson, Superintendent, presented the Superintendent Report and discussed the status of education related bills for current legislative sessions, ESC meetings and the possible change of 6<sup>th</sup> grade students to middle school.

Mr. Simonson's report on recruiting a new board member indicated discussions with an individual who has an interest and may attend a board meeting.

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Mr. Stan Simonson, Superintendent, presented the Principal's Report.

Patty Johnson, Director of Ancillary Services, reported on the progress of the Business Office Remodel Project. Ms. Johnson gave a guided tour of the Business Office for all present.

At 6:29 p.m. the tour of the Business Office began. The Board Meeting was back in session at 6:43 p.m.

Susan Chincarini, CFO, presented the Financial Reports for January 2017. The Finance and Human Resources Committee reviewed the statements and recommends the financial statements as presented. All questions were answered and all reports were found in order.

Mr. Price requested a motion to move agenda item F from Information/Discussion Items to New Business/Action Items.

**Sandy Ford made the motion; second by Rev. Richard Gonzales. There was no opposition and the motion carried.**

The upcoming TSCA Conference was discussed and information regarding the conference was given to the Board.

**VII. New Business/Action Items**

Ruth Cude discussed the Policy Committee's recommendation to change the enrollment application period to a consecutive two-week period which includes the 4<sup>th</sup> Monday in April and the 1<sup>st</sup> Friday in May.

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**Mr. Price stated he would accept a motion to approve this as stated. Connie Hatfield made the motion; second by Sandy Ford. There was no opposition and the motion passed.**

Jeanene Jones discussed the establishment of Pre-Enrollment and Sibling Enrollment Dates of April 3<sup>rd</sup>-April 18<sup>th</sup>, inclusive.

**Mr. Price entertained a motion to accept the dates as stated. Connie Hatfield made the motion; second by Rev. Richard Gonzales. There was no opposition and the motion carried.**

Ms. Jones discussed the establishment of Open Enrollment dates of April 24<sup>th</sup>-May 5<sup>th</sup>, inclusive, to fill the slots remaining after Pre-Enrollment.

**Mr. Price entertained a motion to approve the dates as stated. Connie Hatfield made the motion; second by Sandy Ford. There was no opposition and the motion carried.**

Ms. Jones discussed the approval of five (5) Staff Development Waivers and three (3) Early Dismissal Waivers to the 2017-2018 School Year Calendar.

**Mr. Price entertained a motion to approve the waivers as presented. Sandy Ford made the motion; second by Rev. Richard Gonzales. There was no opposition and the motion carried.**

Certification of Instructional Materials Allotment and TEKS Certification for 2017-2018 School Year was discussed.

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**Mr. Price entertained a motion to certify the allotment and certification as stated. Sandy Ford made the motion; second by Connie Hatfield. There was no opposition and the motion carried.**

The approval of Amendment #1 to the Fiscal Year 2016-2017 Budget as recommended by the Finance and Human Resources Committee was discussed.

**Mr. Price entertained a motion to approve as recommended by the Finance and Human Resources Committee. Sandy Ford made the motion; second by Rev. Richard Gonzales. There was no opposition and the motion for the amendment was approved.**

The recommendation of the Finance and Human Resources Committee concerning the retention of the current auditor was discussed.

**Mr. Price entertained a motion to retain the auditor for one more year. Sandy Ford made the motion; second by Connie Hatfield. There was no opposition and the motion carried.**

VIII. Presentation of Training by Stan Simonson and Ruth Cude.

Attendance was taken again for this part of the meeting for purposes of issuing certificates.

IX. Calendar

Board meeting dates and times were discussed. Board meetings will continue to take place on the fourth Thursday of the month at 12:30 PM unless otherwise scheduled.

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**Mr. Price entertained a motion to accept the board meeting times. Rev. Richard Gonzales made the motion; second by Sandy Ford. There was no opposition and the motion carried.**

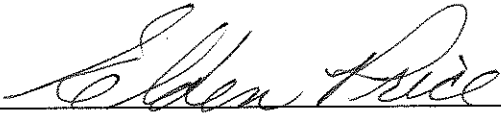
The scheduling of an April board meeting was discussed and it was recommended that there would be an April meeting.

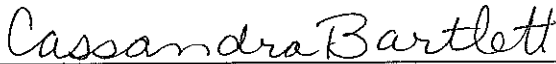
**Mr. Price entertained a motion to approve the scheduling of the next board meeting to take place on Thursday, April 27, 2017 at 12:30 p.m. Sandy Ford made the motion; second by Rev. Richard Gonzales. There was no opposition and the motion carried.**

- X. There was no need to go into executive session
- XI. There was no open session, as there was no executive session.
- XII. Adjournment

**Mr. Price entertained the motion to adjourn. Sandy Ford made the motion; second by Rev. Richard Gonzales. There was no opposition and the motion carried.**

The meeting was adjourned at 8:45 p.m.

 4-27-17  
President/Vice President/Board Secretary Date Approved

  
Cassandra Bartlett, Secretary for the Board of Trustees